

CHECKLIST FOR PART OCCUPANCY/FULL OCCUPANCY CERTIFICATE

RESIDENTIAL BUILDING, RESIDENTIAL CUM COMMERCIAL BUILDING,
INDUSTRIAL BUILDING, HIGH RISE BUILDING, COMMERCIAL HIGH-RISE BUILDINGS ETC..

Applicant submits the Application in file of all Resi/Resi cum Comm./High Rise/Commercial building in CAMS (Collectorate) & all Industrial building files in SWIFT (DIC).

Documents as per DCR

1. Copy of Approved Building Plan (Xerox copy)
1. Approval Construction Permission Order (Xerox copy)
2. Architect's Completion Certificate & Structural Stability Certificate issued by Structural Engineer (Annexure- 14 & Annexure-15)
3. Annexure-17 (Indemnity Bond) for Part Occupancy Certificate. (on Rs. 20/- Stamp Paper).
4. Labour Cess Certificate. (Xerox Copy)
5. Part-Occupancy Certificate (if applying for Full O C)
6. Submit Plan copy with any type of deviation.
7. 7 x 12 Abstract (original)
8. Certified Map (Original).
- 10) Rain Water Harvesting System (with Architect's Certificate & with Photographs.)
- 11) Bank Deposit Slip (Xerox copy) for depositing of Labour Cess 1% of total valuation of building construction in Dena Bank, Silvassa.
- 12) Valuation Certificate (Xerox copy) issued by Govt. Approved Valuer.

NOCs For Industrial/Commercial/High Rise Buildings.

- 13) NOC issued by Fire Department, DNH.